



# NASHOBA

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## Regional School District

### *Invitation for Bids*

**For the construction services to build out three offices  
inside the home economics space at  
Hale Middle School 55 Hartley Rd Stow, MA 01775**

**I. General Information and Bid Submission Requirements**

**II. Pre Bid walk-through will take place on Wednesday March 24, 2021 at 2:00 pm**

**III. Project start date TBD (subject to last day of school) Project MUST start prior to June 30, 2021**

**IV. Project must be completed by August 20, 2021**

- All Bids must be delivered by 2:00 pm on Wednesday April 7, 2021 to:

Director of Facilities  
Nashoba Regional School District  
50 Mechanic Street  
Bolton, MA 01740

The bids will be opened and recorded publicly at this time at the address listed above.

- If, at the time of the scheduled bid opening, the District Office is closed due to uncontrolled events such as fire, wind, or building evacuation, the bid opening will be postponed until 2:00 pm on the next normal business day. Bids will be accepted until that date and time.
- Please submit the bid in a sealed envelope clearly marked **Hale Middle School Office Renovation**
- The bid must include a non-collusion form, tax compliance certificate, bid pricing sheet (In Rule for Award (VII), and reference form.
- The bid must be signed as follows: 1) if the bidder is an individual, by her/him personally; 2) if the bidder is a partnership, by the name of the partnership, followed by the signature of each general partner; and 3) if the bidder is a corporation, by the authorized officer, whose signature must be attested to by the Clerk/Secretary of the corporation and the corporate seal affixed.

- The contract will be awarded within thirty (30) days after the bid opening. The time for award may be extended for up to 45 additional days by mutual agreement between the District and the apparent lowest responsive and responsible bidder.
- Please contact Rob Frieswick, Director of Facilities at 978-779-0539 or via email at [rfrieswick@nrsd.net](mailto:rfrieswick@nrsd.net) for any questions concerning this invitation for bids.
- The District may cancel this IFB, or reject in whole or in part any and all bids, if the District determines that cancellation or rejection serves the best interests of the District.
- The District may reduce the scope of work for any reason deemed necessary.

**V. Purchase Description/Scope of Services**

- The purpose of this bid is for the construction of three offices in the home economics space located in the lower level of Hale Middle school.

**All bidders must provide:**

- **Bid Deposit of 5% of total value of the bid**
- **50% Payment Bond**
- **Proof of OSHA Training Certification**

**Additional requirements:**

- **Prevailing wage laws do apply for this bid and contract**
- **All employees for the winning bidder who will be working on this project must complete a CORI Check**

**VI. Quality Requirements**

1. Bidders must have a minimum of five (5) years of satisfactory performance under at least 5 different projects similar to the outlined scope of work in the project manual

**VII. Rule for Award**

The contract will be awarded to the responsive and responsible bidder offering the lowest **all-inclusive fixed price for construction services for outlined scope of work in the project manual.**

**Bidder Name** \_\_\_\_\_

**All-Inclusive Fixed Price bid for outlined scope of work in project manual** \_\_\_\_\_

**VIII. REFERENCE FORM**

Bidder: \_\_\_\_\_

**Bidder must submit a complete list of all contracts the past five (5) years of similar size and scope to this project, with contact names and telephone numbers.**

Reference: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

Description and date(s) of supplies or services provided:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

Description and date(s) of supplies or services provided:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

Description and date(s) of supplies or services provided:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attach additional sheets if necessary



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### VII. CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

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Signature of individual submitting bid or proposal

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Name of business

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### VIII. TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

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Signature of person submitting bid or proposal

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Name of business