

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, Ma  
School Committee Conference Room  
Second Floor

May 9, 2018

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Neal Darcy and Stephen Rubinstein

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager, and Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Chairman Romasco called the regular meeting to order at 6:00 PM

**CITIZENS COMMENTS**

None

**SCHOOL COMMITTEE CHAIR UPDATES**

Chairman Romasco advised the tentative date for the SC Goals Workshop is June 20<sup>th</sup>, location and date will be confirmed when the new SC is seated. Chairman Romasco advised there were questions at Bolton Town Meeting regarding the stabilization fund request for the track and field, Chairman Romasco and the Administration are developing a Q&A sheet regarding the track and field and will be sent to local newspapers and posted on the district website when completed.

**STUDENT REPORT**

Isabel Stringfellow, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy provided district updates; the report can be viewed in its entirety at [http://www.nrsd.net/district/superintendent\\_s\\_reports](http://www.nrsd.net/district/superintendent_s_reports)

**NEW BUSINESS**

**Superintendent's Evaluation**

Ms. Codianne, Chair of the Personnel Subcommittee, whom is charged with coordinating the process of the Superintendent's Evaluation, reviewed the state guidelines for the process of the Superintendent's Evaluation. Ms. Codianne advised the summative score is reported to the state and the document is a public record and can be obtained through the Records Officer of the district. Chairman Romasco advised Superintendent Clenchy received a Proficient on the overall score. Chairman Romasco reviewed the completed 2018-2019 Superintendent's evaluation, reading the highlights of each area and advised the area of improvement was identified as communication out to the public.

**FY18 New Positions Report Out**

Ann Marie Stoica and Rob Frieswick provided a review of the benefits of the additional four custodial positions added last year. Ms. Stoica advised of the benefits of the Assistant Principal of Academics position added at NRHS and advised of the roles and responsibilities this position has assumed and the new tasks that have been accomplished with the additional of this position.

Ms. Marone advised of the Accounts Payable/Receivable position that was added last year, advising with the addition to this position it has allowed for other staff in the business office to assist Ms. Marone in her expanded responsibilities. Ms. Marone also advised of the program coordinator positions added to the Facilities and Food Services departments.

**Policy Manual Review Section K & L and Policy EFD**

Ms. Reardon reviewed the proposed revisions to policies in section K of the policy manual. The committee discussed additional proposed revisions. Policy Subcommittee will revisit section K and the Superintendent will contact the districts Legal Counsel. Ms. Reardon reviewed L of the policy manual; no revisions were suggested. Ms. Reardon advised policy EFD is in the packet for review, stating it was missing from the last meeting packet.

**MOTION**

Kathy Codianne moved to approve section L of the district policy manual in form; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Neal Darcy and Stephen Rubinstein **VOTED AND PASSED. (8-0-0)**

**MOTION**

Kathy Codianne moved to approve policy EFD of the district policy manual in form; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Neal Darcy and Stephen Rubinstein **VOTED AND PASSED. (8-0-0)**

**OLD BUSINESS**

**FY19 Kindergarten Model**

Chairman Romasco advised this topic is on the agenda due to a change in the Kindergarten model at The Center School, this is not a district wide change, this is only at The Center School in Stow. Principal Mulkerin provided a review of the current enrollment for kindergarten for the 2018-2019 school year and advised due to the number of students the best educational benefit would be going to the hybrid model that was previously used to ensure class sizes remain within guidelines. Principal Mulkerin advised this is a one year situation.

**Budget and Warrant Subcommittee Recommended Reports**

Mr. Darcy advised the Budget and Warrant Subcommittee is recommending two votes; one to accept the list of recommended reports and one to have the list be incorporated into the School Committee handbook for future School Committee members. Mr. Darcy reviewed the list.

**MOTION**

Neal Darcy moved to accept the Budget and Warrant Subcommittee Recommended Reports as presented with the exception of report # 8, Digital Learning Report; seconded by Alise Crossland **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Neal Darcy and Stephen Rubinstein **VOTED AND PASSED. (8-0-0)**

**MOTION**

Neal Darcy moved to add the Budget and Warrant Subcommittee Recommended Reports, as amended above, to the School Committee Handbook; seconded by Alise Crossland **IN FAVOR:**

**SUBCOMMITTEE REPORTS**

**Budget and Warrant Subcommittee**

No report

**Personnel Subcommittee**

No report

**Policy Subcommittee**

No report

**SEPAC**

No Report

**Tech Committee**

No Report

**Emergency Response Committee**

No Report

**Audit Advisory**

No Report

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of May 11, 2017

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3831	05/11/18	VENDOR FY18	\$ 455,452.30
3832	05/11/18	BENEFIT FY18	\$ 13,709.66
3833	05/11/18	PAYROLL FY 18	\$1,315,319.06

Meeting Minutes of April 25, 2018

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

- SC Reorganization and vote
- SC 2018-2019 Meeting Calendar
- 2018-2019 Business Manager Appointment
- Procurement Officer Appointment
- Treasurer Report
- Emergency Response Task Force Response Committee
- Chrome Book Repair/Maintenance Plan
- Communication Forum at Center School

**EXECUTIVE SESSION**

The Committee went into Executive Session at 8:58 pm; pursuant to M.G.L. c. 30A, § 21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements Review of Executive Session Minutes of 5/24/17, 6/28/17(2), 9/27/17, 1/3/18, 2/14/18, 3/28/18, 4/11/17 in accordance with Open Meeting Law M.G.L. c. 30A, §§ 22(f), (g).

;pursuant to M.G.L. c. 30A, § 21(a)(2) – to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Superintendent of Schools. The Committee will reconvene to open session.

**MOTION**

Kathy Codianne moved to go into Executive Session at 8:58 pm ; pursuant to M.G.L. c. 30A, § 21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements review of Executive Session Minutes of 5/24/17, 6/28/17(2), 9/27/17, 1/3/18, 2/14/18, 3/28/18, 4/11/17 in accordance with Open Meeting Law M.G.L. c. 30A, §§ 22(f), (g); pursuant to M.G.L. c. 30A, § 21(a)(2) – to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Superintendent of Schools, Executive Sessions to include Superintendent Clenchy and will reconvene to open session; seconded by Stephen Rubinstein

**Roll Call Vote:**

- Ms. Romasco Yes
- Ms. Crossland Yes
- Mr. Jones Yes
- Ms. Codianne Yes
- Ms. Reardon Yes
- Ms. Colletti Yes
- Mr. Rubinstein Yes
- Mr. Darcy Yes

**VOTED AND PASSED. UNANIMOUS (8-0-0)**

Mr. Darcy left the meeting at 9:30 pm  
The Meeting reconvened to open session at 9:40 pm

**Superintendent’s FY19 Compensation**

**MOTION**

Stephen Rubinstein moved to increase the Superintendents salary by 2% for FY19; seconded by Alise Crossland **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, and Stephen Rubinstein **VOTED AND PASSED. (7-0-0)**

**ADJOURN**

**MOTION**

Stephen Rubinstein moved to adjourn at 9:42 pm; seconded by Alise Crossland **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, and Stephen Rubinstein **VOTED AND PASSED. (7-0-0)**

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents and Presentations**

- Agenda
- 17-18 SC Planning Calendar 5-9-18
- Superintendent's Report
- Policy Manual Section K Proposed Changes
- Policy Manual Section K with mark ups
- Policy Manual Section L Proposed Changes
- Policy Manual Section L with mark ups
- Policy EFD
- Budget and Warrant SC Recommended Reports
- School Committee Draft Meeting Minutes of 4-25-18

DRAFT